

Change to electronic Sign-on System Sailinghub for One-Off Crew Members

We have made an effort to improve your experience when using the electronic Sign-On-System *Sailinghub* for racing.

As well as signing on via the radio, it is also required to sign on electronically. The reason for this is that we otherwise have no record of who is sailing on your boat and what their emergency contact details are in the case of an emergency. From a club perspective this information is absolutely crucial.

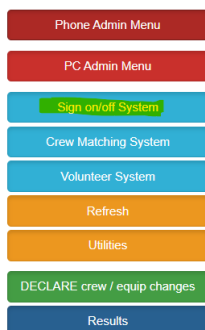
The function to add a „**One-Off Crew**“ has now been updated in the *Sailinghub*. It is no longer necessary to register the new person with all their details in the system. You can simply add them yourself by listing their **name**, their **emergency contact number** and any **previous medical conditions**. When you click „save“ that person will be added to your crew list for the day and the Tower will be able to see the details. We hope that this will make it easier for you to add one-off crew members.

You can then go back to adding your regular crew from your crew list by clicking on their name as usual.

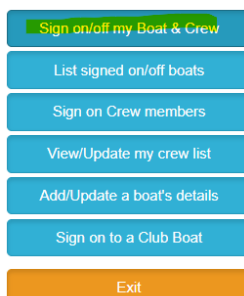
If you have any problems signing on your crew, please contact sail@sscbc.com.au or sailadmin@sscbc.com.au. We are very happy to help!

Quick Guide – How to add a one-off Crew Member

1. Open the sailinghub on your phone and click Sign On/Sign Off System



2. Choose „Sign on/off my Boat & Crew“



3. Choose the date and the boat.

Today - Mon 02 Sep

Tomorrow - Tue 03 Sep

Exit

Ripple/C27

Save & Exit

4. Sign on and choose the right division.

Sign on for Mon 02 Sep

Current Status: Not Signed ON

Sign ON

Sign OFF

Not Sailing Today

Save & Exit

What will you be doing?

Racing Div 1

Racing Div 2

Training

Coaching

Cruising

Exit

5. Now you will see the options below followed by your regular crew list underneath. If you have a one-off crew member, please click „Add one-off Crew“.

To add new crew members:

QR Code to add new Crew

Enter crew details directly

Add a one-off Crew

Save & Exit

- Click on your crew's names below to Add/Rer
- Green button denotes crew will be on board.
- Grey button denotes crew are not on board.

6. Add the person's name, the number of their emergency contact and any medical issues and click „save“. You will see a little note confirming that your one-off crew member was added to your crew list for the day.



Add a One-Off Crew Member to the boat

Save Exit

Crew Name	Test Name
Emergency Phone Number	0412354654
Any Medical Issues we should know about? (Leave blank if none)	n/a

7. Select the regular crew members that will be joining you on the day as usual (tab will turn green when selected) and click „save“!

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
Julia Mackinnon

8. The Tower will then be able to see your one-off crew member listed in your list of crew members for the day (example of Tower view below):

POB: 5

Signed ON crew	
[Redacted] (Oneoff Crew)	[Redacted]
Em. Phone	[Redacted]
Medical:	na
Test Name (Oneoff Crew)	[Redacted]
Em. Phone	0412354654
Medical:	n/a
[Redacted]	[Redacted]
Phone:	[Redacted]
Em. Contact:	[Redacted]
Em. Phone	[Redacted]
Medical:	[Redacted]
[Redacted]	[Redacted]
Phone:	[Redacted]
Em. Contact:	[Redacted]
Em. Phone	[Redacted]
Julia Mackinnon (Admin)	[Redacted]
Phone:	0493293995
Em. Contact:	[Redacted]
Em. Phone	[Redacted]
Other Crew	

Reminder - How to add a new regular Crew Member

1. Follow steps 1-4 listed in the Quick Guide above
2. Select either „QR Code to add new Crew“ or „Enter crew details directly“

To add new crew members:

QR Code to add new Crew

Enter crew details directly

Add a one-off Crew

Save & Exit

- Click on your crew's names below to Add/Re
- Green button denotes crew will be on board.
- Grey button denotes crew are not on board.

3. If you choose the option „QR Code to add new Crew“ and then „Regular Crew Member“ in the next screen, you can ask your new regular crew member to scan the code and fill in their personal details themselves. They might have registered with Sailinghub previously. In this case, they will be able to sign on to your boat easily without having to fill in any further information. If they have not used Sailinghub previously, they will be asked to register. The QR-Code is the best option as you won't have to gather the information from them.

Invite a new crew member to join your boat and sign on using your boat's QR code.

Will this crew be a:

Regular Crew Member

One off Crew Member

Exit

Ask your new crew member to point their phone to this QR code to sign on



Exit

4. If you choose the option „Enter Crew details directly“ the system will ask you to enter the new member’s mobile number first (add number and click „Add as Regular Crew Member”). If the new member has sailed before on another boat and has registered for Sailinghub previously, the system will find the member through the mobile number. You may then be asked to confirm the member’s DOB – click „Next“ and the crew member will have been added to your regular crew list and signed on for the day.

If they have not used Sailinghub before, please also fill in their phone number and click „Add as Regular Crew Member“. You will then be asked to newly register them for the system and add all their details.

Crew member's mobile phone number

Please enter your date of birth

Are you a financial sailing member of Sorrento Sailing Couta Boat Club Yes No

The following is only required if you are **NOT** a member of Sorrento Sailing Couta Boat Club
Your email and date of birth are required by Australian Sailing in order to issue you a Sail Pass for today

Email address

Date of Birth

Please enter a minimum of name, mobile, email, emergency contact and password

First Name *

Last Name *

Your mobile number *

Email address *

AS or Club membership number

Password *

Emergency contact name

Emergency contact phone number *

Any Medical Issues we should know about?
(Leave blank if none)

Are you a financial sailing member of Sorrento Sailing Couta Boat Club? * Yes No

Disclaimer: By registering on this site, you agree to allow your personal details to be viewed by:

- Admin users on your boat
- Sailing Office staff
- Volunteer Race Officers

Your personal details are primarily for emergency situations, but may be used to communicate with you in regards to sailing.